

**MINUTES**  
**NORTH CENTRAL MICHIGAN COLLEGE BOARD OF TRUSTEES**  
**REGULAR MEETING – Borra Learning Center Student Commons**  
**Tuesday, January 23, 2024 (4:00 p.m.)**

1. CALL TO ORDER

Chairman Rasmussen called the meeting to order at 4:00 p.m.

2. ATTENDANCE

PRESENT: Trustees Kring (via phone), Etienne, Fought, Keiswetter (via phone), Pretty, Rasmussen, and Shirilla

ABSENT: None

3. APPROVAL OF AGENDA

It was moved by Trustee Fought and supported by Trustee Pretty that the agenda be approved as written.

AYES: Trustees Kring (via phone), Etienne, Fought, Keiswetter (via phone), Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None

4. APPROVAL OF MINUTES

It was moved by Trustee Etienne and supported by Trustee Shirilla that the minutes of the November 28, 2023, Regular Meeting, be approved as drafted.

AYES:

communications event, partnered with LTB Humane Society for a donation drive, and completed PTK Edge courses.

Several PTK members were also present in the audience and recognized with a round of applause.

NCMC Dean of Nursing and Health Sciences Brent LaFaive said the accomplishment further establishes North Central as a top-tier nursing program in the state.

Congratulations to the nursing students, nursing faculty, clinical instructors, adjuncts, Dean LaFaive, and all who had a hand in this accomplishment!

The full stories can be found here:

<https://www.petoskeynews.com/story/news/education/2023/12/15/ncmc-sees-100-first-time-pass-rate-for-registered-nurses-nclex-exam/71917144007/>

<https://www.harborlightnews.com/articles/nursing-grads-achieve-perfect-pass-rate-on-license-exam/>

<https://www.ncmich.edu/community-events/news-and-press-releases/2023-nclex-pass-rate.html>

d. PNR – Michigan Gains 500 miles of National Park Land

On December 20, 2023, the Petoskey News review published an article featuring the North Country Scenic Trail, which was officially recognized by the National Park Service on December 7<sup>th</sup>. As such, Michigan has gained 5,000 linear miles of National Park. This is of note as the North Country Scenic Trail winds through a portion of the Natural Area here on campus!

e. PNR – NCMC Exhibit, Lecture, More to Celebrate Women In Medicine

On January 9, 2023, the Petoskey News review published an article about “Rise, Serve, Lead! America’s Women Physicians” The exhibit showcases U.S. Physicians and the work they did through their practice and research. In addition to the exhibit, the college held a Luncheon Lecture on Jan. 19 with Natasha Bagdasarian, Michigan’s chief medical executive and member of Gov. Gretchen Whitmer’s Cabinet. We thank Davina Gutierrez, Kendra Lake and the Library team for bringing this wonderful exhibit to campus!

The article may be found here:

<https://www.petoskeynews.com/story/news/education/2024/01/09/ncmc-to-celebrate-women-in-medicine-with-traveling-exhibit/72148108007/>

## 7. SCHEDULED PUBLIC COMMENT

- a. AFPS – Chet Jessick, President of AFPS, noted that the faculty echo Dean LaFaive and Dr. Finley’s comments, commending the nursing students and faculty on their recent achievements in earning a 100% pass rate on the NCLEX the first time.

He spoke about the faculty who are team-teaching a course titled A Special Topic: Sports, Society, and Culture. This team is Professors Kerri Finlayson, Scott LaDeur,

Rod Anderson, and Jennifer Maginnis. Enrollment was solid, and this suggests a lot of student interest in this type of course offering.

prepared to serve as instructional aides in pre-kindergarten-grade 3 elementary classrooms.

I have given my approval for this new concentration, which represents an innovative approach for the College to prepare students for a meaningful career in teacher education. I commend Michele Andrews, Jennifer Wixson and her teammates, Dr. Stephen Strom, Kim Drury, all those on the CRDAP committee, and all others who had a hand in its development.

c.

facilitate establishing the level of student financial aid for each of those periods.

Accordingly, I will offer a series of motions dealing with tuition, room rates, meal plans, and other fees.

Tuition Rates:

AYES: Trustees Kring (via phone), Etienne, Fought, Keiswetter (via phone), Pretty, Rasmussen, and Shirilla  
NAYS: None  
ABSENT: None

It was moved by Trustee Fought and supported by Trustee Shirilla that the meal plan rates for the fall semester of 2024, winter semester of 2025, and summer semester of 2025 be changed to:

Meal Plan Rates:	
Silver Meal Plan	\$990
Gold Meal Plan	\$1,300
Platinum Meal Plan	\$1,680

Meal plan rates reflect an increase of between 7 and 10% due to increasing food costs.

AYES: Trustees Kring (via phone), Etienne, Fought, Keiswetter (via phone), Pretty, Rasmussen, and Shirilla  
NAYS: None  
ABSENT: None

b. Bylaws & Policy Committee

The Bylaws & Policy Committee met on Tuesday, January 16, 2024 to review proposed changes to Policy 110 – Residency for Tuition, discuss Bylaw Article VI, and to discuss working with an ACCT consultant for an upcoming review of all Bylaws and Policies.

Trustee Pretty provided the following background and motion:

i. Residency for Tuition | Policy 110

The need to update Policy 110 was identified and presented to the Bylaws & Policy Committee.

The proposed policy verbiage changes the time to determine residency for students from six months prior to the first day of classes to the end of the add/drop period, which is approximately one week after the start of the semester. This change will better accommodate students and is more in line

NAYS: None

ABSENT: None

c. Personnel Committee

The Personnel Committee met on Thursday, January 18, 2024, to conduct its business. The Committee received updates on grievances for which there are currently none, and negotiations, which have made slight progress. Trustee Shirilla urged everyone to



This is a new position that was included in the adopted FY 23/24 General Fund Operating Budget. As a new position, the Personnel Committee has reviewed the recommended candidate.

Per Trustee Shirilla's request, VP Strom shared background information on candidate Michele Niles

It was moved by Trustee Shirilla and supported by Trustee Fought that the College hire Michele Niles for the position of Full-time Instructor of Nursing (LPN), with a start date of April 29, 2024.

AYES: Trustees Kring (via phone), Etienne, Fought, Keiswetter (via phone), Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None

11. OLD BUSINESS

None.

12. NEW BUSINESS

None.

13. UNSCHEDULED PUBLIC COMMENT.

None.

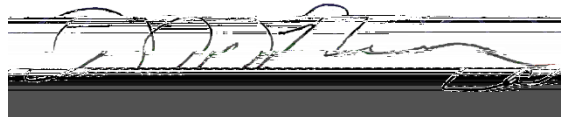
14. ADJOURNMENT.

There being no further business, Trustee Fought motioned and Trustee Etienne supported that the meeting be adjourned at 4:41 p.m.

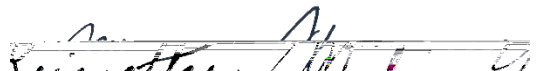
AYES: Trustees Kring (via phone), Etienne, Fought, Keiswetter (via phone), Pretty, Rasmussen, and Shirilla

NAYS: None

ABSENT: None



/S/ Daniel D. Rasmussen, Chairman



/S/ Melissa Keiswetter, Secretary